

Guidelines for Authors

Proceedings of the conference "Big Men or Women? Neue interdisziplinäre Ansätze der Frauenforschung für die Eisenzeit" 20.-21-5-2016 in Berlin.

The volume shall be released in 2017 in the series "Universitätsforschungen zur Prähistorischen Archäologie" (Habelt Publishing).

The full manuscript should consist of max. 15 pages of text (12 point font size, Times New Roman, 1,5-line spacing, **max. 35.000 marks incl. blanks**) and **max. 10 figures**.

The text shall be saved as one WORD-file (.doc) and should contain the following:

- Caption
- Full postal address and e-mail address of the author(s)
- Running text
- Bibliography
- Abstracts in German and English (each about 150 words)
- List of figure captions

The authors themselves have to make sure that they get the reproduction rights of the illustrations they use.

Submission deadline is 31st Septembre 2016!

Please send the manuscript by e-mail to: katja.winger@fu-berlin.de

Main text:

- Please save the following in one file: running text including footnotes, bibliography, list of figure captions, tables and address of the authors.
- Please do not use any layout, do not format the text, do not integrate any figures and do not use automatic syllable division.
- Please use left-justification.
- Please use the following abbreviations: c.; approx.; BC; AD; e.g.; i.e.; fig.; ed.; eds.; etc.; and all dimension specifications: km, m, etc.

Quotations:

- For the quotations and abbreviations the following guidelines are obligatory: Bericht der Römisch-Germanischen-Kommission 71, 1990, 973–998; 73, 1992, 477–540.
- The quotations should be made in form of footnotes.
- Page references have to be given in detail, including the full number of pages (e.g. „127–129“ using a ‚long‘ hyphen. Please do not use abbreviations such as „f.“, „ff.“, „sq.“, „sqq.“ or „passim.“
- At the end of the main text all lemmas have to be explained in the bibliography.
- Please abbreviate the first names of the authors in the bibliography.

In the footnotes:

(Gersbach 1981, 214).

(Jankuhn 1976, 23; Schneeweiß 1996, 336).

(Müller/Specht 2002, 127–129).

In the bibliography:

Essays in journals:

Gersbach 1981: E. Gersbach, Die Paukenfibel und die Chronologie der Heuneburg bei Hundesingen/Donau. Fundber. Baden-Württemberg 6, 1981, 213–223.

Monographs:

Gersbach 1989: E. Gersbach, Ausgrabungsmethodik und Stratigraphie der Heuneburg. Heuneburgstudien VI = Röm.-Germ. Forsch. 45 (Mainz 1989).

Essays in proceedings, festschrift etc.

Jerem 1998: E. Jerem, Iron Age horse burial at Sopron-Krautacker (NW Hungary). Aspects of trade and religion. In: P. Anreiter/L. Bartosiewicz/E. Jerem/W. Meid (Hrsg.), Man and the Animal World. Festschr. Sándor Bökönyi. Archaeolingua 8 (Budapest 1998) 319–334.

Footnotes:

- Automatic footnote numbering.
- In the beginning capitalisation, ending with full stop.

Figures:

- All figures should be sent as digital versions (e-mail) in printable quality.
- It is conditionally possible to print coloured figures. We will try to raise funding for this.
- Black/white-figures: 1200 dpi. Grayscale: min. 600 dpi. Coloured figures: min. 600 dpi.
- Please deliver all figures uncompressed as TIF (raster image) or EPS (vector graphics).
- Please deliver the figures as CMYK (not RGB).
- Processing of excel-tables, pdf- or PowerPoint-files is not possible!
- Maps and figures of objects should contain a scale in reasonable dimensions.
- Type area is 16 x 24.5 cm (incl. explanation of figure).

Figure captions:

Fig. 1. Distribution map (Drawing: M. Müller *or* Photo: M. Müller *or* after Müller 2000, 31 fig. 4).